

# **L<sup>A</sup>T<sub>E</sub>X** Template for the *Journal of Creative Music Systems*

## **Single Author\***

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## **Abstract**

The abstract paragraph should be indented ½ inch (3 picas) on both the left- and right-hand margins. Use 10 point type, with a vertical spacing (leading) of 11 points. The word **Abstract** must be centred, bold, and in point size 12. Two line spaces precede the abstract. The abstract must be limited to one paragraph.

## **1 Submission of Articles to *JCMS***

*JCMS* requires electronic submission. The submission site is

<https://www.jcms.org.uk/submissions/>

Please follow the instructions below carefully.

### **1.1 Author Guidelines**

Papers to be submitted to *JCMS* must be prepared according to the guidelines presented at

<https://www.jcms.org.uk/site/author-guide/>

Authors are required to use the *JCMS* L<sup>A</sup>T<sub>E</sub>X or *Word* template files obtainable from the *JCMS* website at

<https://www.jcms.org.uk/site/author-guide/>

Please make sure you use the current template files and not previous versions.

### **1.2 Layout and Style**

The file *JCMS.pdf* contains layout instructions and illustrates the various formatting requirements your *JCMS* paper must satisfy. The file *JCMS.tex* may be used as a “shell” for writing your paper. Please replace the author, title, abstract, and text of the paper with your own.

At submission time, please omit all author details.

The formatting instructions contained in this file are summarised in Sections 2, 3, and 4 below.

## **2 General Formatting Instructions**

The text must be confined within a rectangle 5.5 inches (33 picas) wide and 9 inches (54 picas) long. The left margin is 1.5 inch (9 picas). Use 10 point type with a vertical spacing (leading) of

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\*Use this asterisk-prefaced footnote for providing further information about author (webpage, alternative address, etc.) – *not* for acknowledging funding agencies.

11 points. Times New Roman is the required typeface throughout, and will be selected for you by default. Paragraphs are separated by ½ line space (5.5 points), with no indentation.

The paper title should be 17 point, initial caps/lower case, bold, centred. Allow an extra ¼ inch space above and below the title. All pages should start at 1 inch (6 picas) from the top of the page.

For the final version, authors' names are set in boldface, and each name is centred above the corresponding address. The lead author's name is to be listed first (left-most), and the co-authors' names (if at different address) are set to follow. If there is only one co-author, list both author and co-author side by side.

Please pay special attention to the instructions in Section 4 regarding figures, tables, acknowledgements, and references.

### **3 Headings: First Level**

All headings should be title case, flush left, and bold. First-level headings should be in 12-point type.

#### **3.1 Headings: Second Level**

Second-level headings should be in 10-point type.

##### **3.1.1 Headings: Third Level**

Third-level headings should be in 10-point type.

### **4 Citations, Figures, Tables, References**

#### **4.1 Citations Within the Text**

Please use the APA7 referencing system (<https://apastyle.apa.org/style-grammar-guidelines/references/examples>). The BibLaTeX APA package will be loaded for you by default, and will generate an alphabetical list of references. The documentation for BibLaTeX APA may be found at

<https://mirror.las.iastate.edu/tex-archive/macros/latex/contrib/biblatex-contrib/biblatex-apa/biblatex-apa.pdf>

Of note is the command `\textcite`, which produces citations appropriate for use in in-line text. For example,

```
\textcite{Hasselmo1995} investigated \dots
```

produces

Hasselmo, et al. (1995) investigated ...

The command `\parencite(s)` places all elements of the citation(s) in brackets. For example,

```
\dots according to this theory \parencite[25]{Hasselmo1995}.
```

produces

...according to this theory (Hasselmo et al., 1995, p. 25).

Because submission is double blind, please refer to your own published work in the third person. That is, use “In the previous work of Jones et al. (2022)”, and not “In our previous work”. If you cite your own papers that are not widely available (e.g., a journal paper under review), use anonymous author names in the citation, e.g., an author of the form “A. Anonymous”.

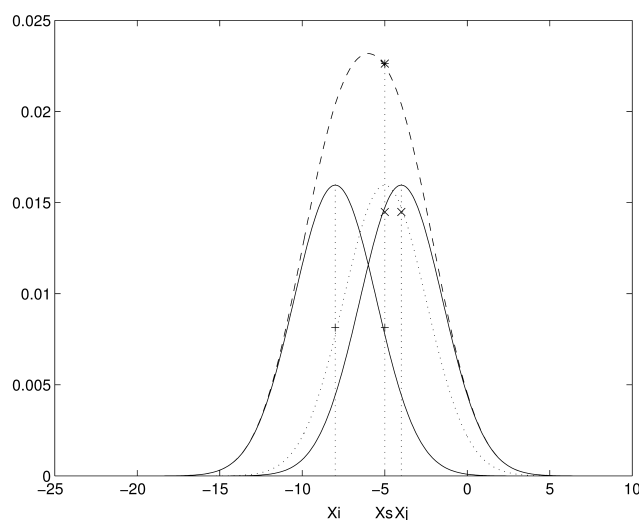


Figure 1: Sample Figure Caption.

## 4.2 Footnotes

Footnotes should be used sparingly. If you do require a footnote, indicate it with a number<sup>2</sup> in the text. Place footnotes at the bottom of the page on which they appear. Precede the footnote with a horizontal rule of 2 inches (12 picas).

Note that footnotes are properly placed *after* punctuation marks.<sup>3</sup>

## 4.3 Figures

All artwork must be neat, clean, and legible. Lines should be dark enough for purposes of reproduction. The figure number and caption always appear *after* the figure. Place one line space before the figure caption and one line space after the figure. The figure caption should be lower case (except for the first word and for proper nouns). Figures should be numbered consecutively.

You may use colour figures. However, it is best for the figure captions and the paper body to be legible if the paper is printed in either black/white or in colour.

## 4.4 Tables

All tables must be centred, neat, clean and legible. The table number and title always appear *before* the table. See Table 1.

Place one line space before the table title, one line space after the table title, and one line space after the table. The table title must be lower case (except for the first word and for proper nouns). Tables should be numbered consecutively.

Note that publication-quality tables *do not contain vertical rules*. We strongly recommend the use of the booktabs package (loaded in this template), which allows for typesetting high-quality, professional tables:

<https://www.ctan.org/pkg/booktabs>

This package was used to typeset Table 1.

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<sup>2</sup>Sample of the first footnote.

<sup>3</sup>As in this example.

Table 1: Sample Table Title.

Part		
Name	Description	Size ( $\mu\text{m}$ )
Dendrite	Input terminal	$\sim 100$
Axon	Output terminal	$\sim 10$
Soma	Cell body	up to $10^6$

## 5 Final Instructions

Please do not change any aspects of the formatting parameters in the template file. In particular, please do not modify the width or length of the rectangle the text should fit into, and please do not change font sizes (except perhaps in the **References** section; see below). Please note that pages should be numbered.

## 6 Preparing PDF Files

Your PDF file must only contain Type 1 or Embedded TrueType fonts. Here are a few instructions to achieve this.

- You should directly generate PDF files using `pdflatex`.
- You can check which fonts a PDF file uses. In *Acrobat Reader*, select the menu Files > Document Properties > Fonts and select Show All Fonts. You can also use the program `pdf fonts` which comes with `xpdf` and is available out-of-the-box on most Linux machines.
- The IEEE has recommendations for generating PDF files whose fonts are also acceptable for *JCMS*. Please see <http://www.emfield.org/icuwb2010/downloads/IEEE-PDF-SpecV32.pdf>.
- `xfig` “patterned” shapes are implemented with bitmap fonts. Use “solid” shapes instead.
- The `\bbold` package almost always uses bitmap fonts. You should use the equivalent AMS Fonts (loaded in this template):

```
\usepackage{amsfonts}
```

followed by, e.g., `\mathbb{R}`, `\mathbb{N}`, or `\mathbb{C}` for  $\mathbb{R}$ ,  $\mathbb{N}$  or  $\mathbb{C}$ . You can also use the following workaround for real, natural and complex numbers:

```
\newcommand{\RR}{I\!\!R}      %real numbers
\newcommand{\Nat}{I\!\!N}     %natural numbers
\newcommand{\CC}{I\!\!C}     %complex numbers
```

Note that `amsfonts` is automatically loaded by the `amssymb` package.

If your file contains Type 3 fonts or non-embedded TrueType fonts, we will ask you to fix it.

### 6.1 Margins in L<sup>A</sup>T<sub>E</sub>X

Most margin problems come from figures positioned by hand using `\special` or other commands. We suggest using the command `\includegraphics` from the `graphicx` package (loaded in this template). Always specify the figure width as a multiple of the text width, as in the example below:

```
\usepackage[pdftex]{graphicx} ...
\includegraphics[width=0.8\textwidth]{file.png}
```

See Section 4.4 in the graphics bundle documentation (<http://mirrors.ctan.org/macros/latex/required/graphics/grfguide.pdf>).

A number of width problems arise when L<sup>A</sup>T<sub>E</sub>X cannot properly hyphenate a line. Please give LaTeX hyphenation hints using the `\-` command when necessary.

## Acknowledgments and Disclosure of Funding

Use unnumbered first-level headings for the Acknowledgements. This section goes at the end of the paper, before the References section. Please do *not* include Acknowledgements in the anonymised submission, only in the final paper. You can use the `ack` environment provided by this template to hide this section automatically in the anonymised submission.

## References

References follow the Acknowledgements. Use an unnumbered first-level heading for the References. It is permissible to reduce the font size to `small` (9 point) when listing the references.

Use the following code after the References heading to generate the reference list using the BibLaTeX APA package:

```
\printbibliography
```